

**BENZIE-LEELANAU DISTRICT HEALTH DEPARTMENT
BOARD OF HEALTH MEETING
Wednesday, September 24, 2025 2p.m.
Benzie County Resource Center
6051 Frankfort Hwy.
Benzonia, MI 49616**

Chairperson Allgaier called the meeting to order at 2:01 p.m.

Members Present: Mark Walter – Leelanau County Board of Commissioners-left at 3:20pm
Christina Trigg – Benzie County Board of Commissioners
Gary Sauer - Benzie County Board of Commissioners
Gwenne Allgaier – Leelanau County Board of Commissioners

Members Excused: Dr. David Quimby – Leelanau County Member at Large

Members Absent: Dr. Mark Kuiper – Benzie County Member at Large

Staff Present: Eric Johnston – Director of Environmental Health
Michelle Klein - Director of Personal Health
Dan Thorell – Health Officer
Dr. Joshua Meyerson – Medical Director
Shelley Jablon – Director of Administrative Services

Guest Present: Nick Dow-Benzie-Leelanau District Health Department

Pledge of Allegiance

Approval of the August 27, 2025 Regular Board of Health Meeting Minutes:

Motion By: Sauer to approve the July 23, 2025 BOH meeting minutes as presented.

Seconded By: Walter

Voice Vote: 4 yeas 0 nay 1 excused 1 absent Motion carried

Approval of the Agenda:

Motion By: Trigg to approve the agenda as presented.

Seconded By: Walter

Voice Vote: 4 yeas 0 nay 1 excused 1 absent Motion carried

Public Comment: None

Health Officer Update- Dan Thorell

A report was distributed prior to the meeting. Please refer to it for details.

Accounts Payable

Motion By: Sauer to approve accounts payable and pay the bills in the amount of \$254,947.24.

Seconded By: Trigg

Roll Call Vote: Walter- yea, Allgaier - yea, Trigg – yea, Sauer -yea

4 yeas 0 nay 1 excused 1 absent Motion carried

August Financial Statements

Motion By: Sauer to accept the August financial statements as presented.

Seconded By: Trigg

Roll Call Vote: Walter- yea, Allgaier - yea, Trigg – yea, Sauer - yea

4 yeas 0 nay 1 excused 1 absent Motion carried

FY 2025 Amended Budget

Motion By: Walter moved to approve the fiscal year 2025 amended budget as presented.

Seconded By: Sauer

Roll Call Vote: Walter- yea, Allgaier - yea, Trigg – yea, Sauer - yea

4 yeas 0 nay 1 excused 1 absent Motion carried

FY 2026 Budget

Motion By: Sauer moved to approve the fiscal year 2026 budget as presented.

Seconded By: Walter

Roll Call Vote: Walter- yea, Allgaier - yea, Trigg – yea, Sauer - yea

4 yeas 0 nay 1 excused 1 absent Motion carried

Office Closure for 12/4/25 All Staff Meeting

Motion By: Walter moved to approve the closure of the BLDHD offices on Thursday, December 4, 2025, for the annual staff meeting.

Seconded By: Trigg

Roll Call Vote: Walter- yea, Allgaier - yea, Trigg – yea, Sauer - yea

4 yeas 0 nay 1 excused 1 absent Motion

Proposed Public Office Closure During Christmas/New Year Holiday Period

Motion By: Walter moved to approve the closure of BLDHD offices to the public on December 26, 29, and 30, 2025, to navigate staffing shortages and allow staff the option of using paid time off to support important time with family.

Seconded By: Sauer

Roll Call Vote: Walter- yea, Allgaier - yea, Trigg – yea, Sauer - yea

4 yeas 0 nay 1 excused 1 absent Motion

BLDHD Plan of Operation during State Government Shutdown

Motion By: Sauer moved to approve continued BLDHD normal operations for a period of 2 weeks beginning October 1, 2025, in the event the Michigan Legislature does not pass a Fiscal Year 2026 budget and there is a state government shutdown.

Seconded By: Trigg

Roll Call Vote: Walter- yea, Allgaier - yea, Trigg – yea, Sauer - yea

4 yeas 0 nay 1 excused 1 absent Motion

Staff Reports:

Medical Director – Dr. Joshua Meyerson

A report was distributed prior to the meeting. Please refer to it for details.

Personal Health – Michelle Klein

A report was distributed at the beginning of the meeting. Please refer to it for details.

Environmental Health – Eric Johnston

A report was distributed at the beginning of the meeting. Please refer to it for details. Nick Dow, Food Coordinator for BLDHD, presented a power point presentation of the report.

Administrative – Shelley Jablon

A report was distributed prior to the meeting. Please refer to it for details.

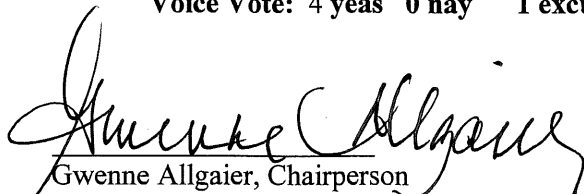
Public Comment – None

Board Comments – none

Adjourn

Motion By: Allgaier to adjourn the BOH meeting at 3:35 p.m.

Voice Vote: 4 yeas 0 nay 1 excused 1 absent Motion carried


Gwenne Allgaier, Chairperson


Sanna Johnson, Recording Secretary